

Welcome to the Expository Reading and Writing Course! This class requires a substantial commitment of time and effort. Your willingness to put in that **time and effort both in and out of** class is crucial to your success.

Reader

The textbook for this class (it is called a reader) is a paperback made up of modules (unit topics) with articles for each. You will be writing and highlighting DIRECTLY in the book. Your book will occasionally be turned in to have your annotations and definitions graded. All notes and definitions **must be completed IN THE BOOK**. Typed or electronic work for notes/definitions will NOT be accepted for credit. Again, notes/annotations/definitions are to be COMPLETED DIRECTLY IN THE READER.

Essays and Quickwrites (QWs)

You will complete **many** quickwrites [QWs] and essays in class this year. All essays will be handwritten and completed **in class**. You will be learning to analyze and deconstruct prompts quickly, as well as using proper syntax (sentence structure) and diction (word choice), while incorporating the proper terminology. Quickwrites and essays provide practice in exposition, rhetorical analysis, argumentation, and synthesis. ALL ESSAYS **require** embedded quotes. I will go over how to do this successfully.

Supplies: ALWAYS have **2 bluepens**; highlighters; COLLEGE-RULED paper (plenty of it).

Attendance: Students MUST regularly attend class to be successful. I give 5 daily points that **CANNOT** be made up even if the absence is excused. If absent, you are not receiving standardized instruction or class collaboration. For each day absent in a regular week, you miss 20% of your education for that week. Simply making up work does not catch you up to the class. **Being in school is a responsibility**, and it is **mandatory to attend** unless you are **severely** ill or have a family emergency. If you are a good student and rarely miss class, then this will not affect your grade. However, if you attend regularly and are prepared and stay on task, this will raise your grade.

No tardies: It is your responsibility to make it to class on time. Though there are some exceptions, you must arrive to class on time and ready to work.

*** Being in class is very important, so it is **crucial not to miss**. If you must miss, it is **up to you to contact me** via email (this is the quickest way to get me) or a phone call to see what you must do so you do not fall behind. I will get back to you as soon as possible. If you need to see me, before school is your best option.

*** SCHOOL RELATED ABSENCES: Going on a **field trip**, taking part in an assembly, any **ASB** related events, **choir** or **band** related events, **ACP**, **award** or **information presentations**, or **ANYTHING SCHOOL RELATED THAT KEEPS YOU OUT OF CLASS DOES NOT EXCUSE YOU FROM CLASSWORK or HOMEWORK FOR THAT DAY!** You **MUST** tell me **BEFORE** you are gone for an event. It is YOUR RESPONSIBILITY to turn in whatever is due that day and get what you are missing. If we have something very important that day, then I will suggest that you not miss class.

Assignments: **Assignments will NOT be accepted late**. This means there is **NO** make-up/late work unless you have an **excused absence** (not a school event or issue). ***If you are participating in a school function [or issue], then you MUST GET YOUR WORK BEFORE THE END OF THE SCHOOL DAY!*** If absent, it is up to you, the STUDENT, to find out what was missed immediately upon return (preferably getting assignments while out via email or calling me or a classmate). Missed work is then due the next day, or a zero will be given. **ESSAYS/TESTS** must be made up immediately upon return, either before school or during lunch. Due to the new, late dismissal time, I will NOT be available after school. When a project is assigned, the **PROJECT IS DUE ON THE DUE DATE EVEN IF YOU ARE ABSENT**.

Participation/Preparation: Participation points may not be made up. Being absent means you will not receive your participation points for that day. No, an excused absence does not matter. However, if you are on a list for a school function, and if you come and check in with me that morning, turn in any assignments due that day, and get that day's assignment, then you will receive your participation points. Remember, the no late work policy also pertains to this. Daily points actually **INFLATE** grades! By the end of the semester, your participation may bump you up an entire letter grade! Just showing up to class does not ensure you will receive your daily points. First, you must participate! Second, you must be prepared. This means you bring ALL supplies to class every day. You may not ask a classmate for supplies. You are a young adult, so be responsible. Also, an unexcused tardy means you lose all your points for the day (and you get a detention).

Detentions: You only have 2 days to serve detentions (the day I issue it to you and the next day). If you cannot serve **for any reason**, your detention is doubled. If you still do not serve it, then a referral will be sent to an assistant principal.

Rules: Check agenda board upon entering the classroom {HW is always written in blue}_***I suggest taking a picture of everyday
Be respectful, kind, and tolerant to everyone in class
All home assignments are expected to be complete and ready for class
STUDY.... I can help you succeed, but you must put forth the effort to do so....
NO TARDINESS (**This is your warning**)
**Excessive tardiness will result in a referral to assistant principal even if they are excused
NO AirPods (take them out of your ears!). I will ask you to remove any hats/beanies/hoodies covering your ears.
NO checking your SMART Watch
NO cell phones or music/videos unless I give you permission for use
No talking out of turn or being disruptive
NO GUM please

RR Passes: 2 restroom passes will be issued for each semester. You may use them at any time, but please note this: IF YOU DO NOT USE YOUR RESTROOM PASSES, THEN YOU WILL RECEIVE UP TO 25 POINTS EXTRA CREDIT FOR EACH PASS AT THE END OF THE SEMESTER; however, **if you are chronically absent and/or tardy, then you will not be able to redeem passes for extra credit.** Also, you may not have any missing essays, and you may not have more than 2 missing homework/class assignments. **Extra credit is a reward; it not a way to replace points for missing work. It is a privilege, not a right.** Again, chronic absences, (10 or more---it does not matter if they are excused or not), chronic tardiness, (7 or more), any missing essays or projects, and more than 2 missing assignments (homework or classwork) means **YOU MAY NOT EARN extra credit for RR passes.** If you are not here to turn them in or you forgot them or you can't find them, then you may not have the extra credit.

Grading Scale: **I DO NOT BUMP GRADES.** Homework is given on a regular basis so expect it. If you do not do homework, **YOU WILL NOT PASS THE CLASS.** You cannot make up any assignments, so do not ask. Do not ask what you can do to help your grade (you already know what you need to do). As well, parent notes or phone calls DO NOT excuse you from assignments. If not turned in when it is due, then it is a zero.

A	90% --- 100%
B	80% --- 89.9%
C	70% --- 79.9%
D	60% --- 69.9%
F	59.999999999% or below
(Please note you must earn a solid 60% in order to pass this course)	

Students **AND** parents, again, I DO NOT BUMP GRADES! Do **NOT** ask me to do so even if it is only ½% below the next grade. It is **UNETHICAL and IMMORAL** to do so. There must be a cut-off, and students will have plenty of opportunities to be successful.

Please do not contact me asking if there is anything to do about your/your child's grade. Grades are earned, not given. You will not graduate and walk in June if you do not pass this class. **STUDENTS, THE CHOICE IS YOURS**, so be responsible--- be in class on time every day and complete all work and studies.

*Please keep this portion for your information

☺ Kiddos, I am always available to chat. Please come talk to me for anything. I will work with you if you have special circumstances. If you have an issue or a problem, I want to discuss it with you first, not your parents/guardians. Of course, if there is a serious issue, I am more than happy to speak with your parents/guardians.

~Ms. Jacobs

****Please sign and return this portion**

Student _____ Parent/Guardian LAST name _____

HOME# _____

Mom cell _____ Dad cell _____

Student cell (optional) _____

Any other# _____